



Make products so good that problems just won't stick!

WHITFORD is one of the largest producers of fluoropolymer (nonstick) coatings in the world. Privately owned, Whitford has grown its manufacturing operations to 8 production sites in three continents, supplying to customers in over 50 countries around the world. We have significantly increased our turn over following the recent acquisition of Akzo Nobel Non-Stick coatings division. To support our continuous growth, we are expanding our workforce and have an immediate vacancy in our China plant located in Jiangmen, Guangdong Province.

Information Technology System Analyst

Guangdong, China

The Role

The position reports functionally to the Regional IT Manager in Singapore. Solely responsible for the IT function of the Jiangmen plant, for all virtual and mobile solutions across the Mainland, your objective is to provide connectivity to efficiently support the day-to-day business and future growth. You execute, roll out and maintain in-house programs at the request(s) of the business and in consultation with the functional leader.

The Responsibilities :

- a) Familiarization with **Batchmaster/Platinum (manufacturing module)** to be able to troubleshoot user problems.
- b) Work with the department heads for all MIS functions and any assignments of new projects.
- c) Modifications to system reports, documentation skills on system/report changes. Generate reports and report writing and documentation skills as required by users (using crystal reporting tool).

- d) Implement policies and procedures for data processing and support systems integration.
- e) Administer LAN and email system.
- f) Installation and use of PC operating system, PC software, electronic mail, Internet and Intranet including trouble shooting of hardware and software.
- g) Developing/implementing workflow and intranet applications.
- h) Implement, update and administer Whitford's Disaster Recovery Plan.
- i) Evaluate and recommend enhancement to office systems and operations including developing budgets to support it

The Person

Your previous work experience and familiarity of manufacturing processes akin to specialty chemicals, 'made to order' industries such as paint, ink, coatings, adhesives and fine chemicals gives you a head start in the Whitford environment. You have experience supporting a mid-sized multiple user environment and have a reasonable inclination and ability to grasp and use knowledge of business applications and user requirements to churn customized crystal reports. You are comfortable to work independently with remote supervision with an impeccable 'self-organized' mind set. You enjoy challenges that come with the job and derive job satisfaction through your stamina to trouble shoot and deliver intangible solutions to the business.

Requirements

- Technically inclined with a Certificate, or Diploma in IT related education
- Working knowledge of ERP concepts and the business applications on a support level is a must
- Knowledge of **Batchmaster** (manufacturing module) is a clear advantage
- Previous technical experience in modifications on system reports and documentation including reporting skills and database administration
- Good communication skills in both spoken and written English and Mandarin
- At least 3 to 5 years of work experience, of which at least 3 ideally in an MNC

environment

- Supporting at least a minimum of 20 users
- Solid knowledge of Microsoft applications – Access, Excel, Microsoft Word
- Software background will be an advantage together with some basic finance knowledge
- Able to handle external vendors and hardware suppliers

As the market leader with a global perspective, we are expected to have similar structures in every location around the world. The company invests as much in its people as it does in its products. The strong family spirit wants everyone to be successful. The Whitford Ethos merits talent and welcomes motivated individuals to join our family. On top of a competitive salary scheme and great employee benefits, the position offers attractive allowances and incentives. If our proposition interests you, please send your English application (CV, expected salary and availability), by email only to: hresource@whitfordww.com quoting reference number (Ref: 001-ITA-WJIA-e), addressed to the Hiring Manager. All applications will be treated strictly confidential. For other open positions, please visit our website www.whitfordww.com under Vacancies.

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